

# **Summer Staff Positions**

The ministry of Camp Rivercrest depends upon a summer staff that is committed to carrying out our mission. Summer staff has the incredibly meaningful responsibility of being a Christ-like example to campers of all ages. Camp Rivercrest expects our summer staff to always live a life that honors God, not just while camp is in session. Therefore, all applicants must exhibit the following:

- An active, personal relationship with Jesus Christ
- Christ-like love in all interactions with people
- A positive attitude in all circumstances, regardless of fatigue or difficulty
- A servant's heart, ready to serve wherever necessary
- Discernment in expression of appearance and language
- A willingness to adhere to Camp Rivercrest's staff agreement and policies

We understand no one is perfect and the right people for these jobs will have flaws, but we desire our staff to be of the highest quality for the immense task before them of making disciples for the Kingdom of God.

### CABIN LEADERS (Must be 19+):

Cabin Leaders are responsible for leading groups of campers, including building friendships, one-on-one interaction (in public spaces), activity leadership, and much more. The primary role is connecting with their group of overnight campers. This person will need to be an enthusiastic leader, sensitive listener, positive role model, servant, and friend to every kid in his or her charge. Must reflect an active faith in Christ and have the ability to lead small group spiritual discussions. Need to have a love for, rapport with, and experience working with elementary through high school students and be assertive and disciplined. Must be in good health and prepared for a physically and emotionally challenging summer. Cabin Leaders will rotate through leading camper groups, running activities, kitchen support, and serving in other various camp areas.

## **A-TEAM (Must be 19+):**

A-Team is responsible for the facilitation and safety of our outdoor adventure activities including mini bikes, lifeguarding, paintball, high adventure activities, and other program areas. They set up, take down, and facilitate all large group games. The At-Team ensures camper and staff safety and enforce the safety standards that Camp Rivercrest maintains. Must be assertive, directing, have a positive attitude, and create a fun environment and good rapport with kids. Must be willing to help with other areas as camp leadership assigns. A-Team members are trained to facilitate challenge and ropes course activities. Experience with lifeguarding, belaying, motorized bikes, or paintball is preferred but not required. The A-Team will rotate through activities, kitchen support, maintenance, leading campers, and other various areas of camp.



#### **LEADERSHIP DEVELOPMENT PROGRAM CABIN LEADERS (Must be 20+):**

The Leadership Development Program is an in-depth program for high school students focusing on leadership training. There are two segments to the program: Junior Cabin Leader – focusing on training students to serve in cabins, and LIT – helping students find their gifting and learn what Biblical leadership means in addition to serving in various areas around camp. This program is very specialized and is mostly separate from the regular summer camp program.

The two LDP Cabin Leaders (one male and one female) must be strong leaders and have a heart for discipleship by encouraging and challenging high school students. They must have the ability to work as part of a team and independently; they must be organized and able to lead educational workshops. Experience leading and working with teens is preferable. In addition to LDP responsibilities, the LDP Cabin Leaders will also serve as cabin leaders for two Jr. High weeks during the summer.

#### **HEAD CABIN LEADERS (Must be 20+):**

The Head Cabin Leaders' (one male and one female) primary purpose is to encourage and support cabin leaders. Must be strong leaders and able to work alongside the cabin leader team, encouraging and holding peers accountable for meeting Camp Rivercrest's expectations. The Head Cabin Leaders must be strong communicators with an outgoing personality. They will also spend time with kids, helping to relieve cabin leaders when needed. In addition, these leaders must be approachable and available to staff when needed, seeking to build relationship with, lead, and care for the staff and their needs daily. Other responsibilities include emceeing chapel sessions, leading large group games, facilitating activities, leading small group discussions for staff, and mealtime dismissal.

### **HEAD A-TEAM (Must be 20+):**

The Head A-Team (one male and one female) will oversee the team of Go Leaders. In addition to fulfilling all the duties of an A-Team member (see description above), they will support the A-team and ensure a safe, fun environment. They will coordinate set up, facilitation, and take down of camp games and activities. The Head A-Team will create a staff culture of service and hard work, while developing A-Team members. Must be a strong leader and able to work alongside the team, encouraging and holding peers accountable to meet Camp Rivercrest's expectations. Other responsibilities include kitchen support, spiritually mentoring staff, maintenance, leading campers, and mealtime dismissal.

### LIFEGUARD (Must be 19+):

Must be a certified lifequard. Will maintain chemicals and high quality water as well as a clean pool and bathhouse area daily. Must be assertive and not be afraid to give directions. Responsible for creating a safe environment by making sure all safety standards are followed in the pool area. Should create a fun atmosphere and good rapport with kids.

#### **MAINTENANCE ASSISTANT (Must be 18+):**

The Maintenance Assistant will be responsible for keeping camp safe and looking its best. He/she will work directly with the Property Manager. Must have a strong work ethic and not be afraid to get dirty, in addition to enjoying serving others. Must be self-motivated and in good physical condition, as many of the tasks are labor intensive. Responsibilities include: mowing and trimming; fixing anything broken around camp, restocking sanitary supplies, cleaning restrooms daily, and maintaining camp equipment. Will serve in other areas of camp as directed by camp leadership.

#### MEDIA TEAM (Must be 19+):

This team will shoot video throughout each week of camp and edit raw footage down into an 8-10-minute, action-packed camper video for each summer camp session. They will be responsible for photography every week and uploading photos daily to our parent/camper software. Must have significant related experience, technical aptitude, creative abilities, and rapport with kids. Should have experience with and a passion for videography. He/she must be a self-motivated, independent worker and enjoy working alone. This position also helps with the technical aspects of chapel services (run the sound system and power point projection, create an upbeat atmosphere, etc.). May also be given other tasks from the leadership staff.

#### **HEALTH CENTER MANAGER (Must be 19+):**

The Health Center Manager is a medical student who desires to gain health care experience in a camp environment. CNA or EMT certification is preferable. He/she is responsible for managing the health center, communicating health needs to staff. providing first aid for injuries and illness, referring to medial agencies as needed, and maintaining communication with administration, staff, and parents about campers in need of health care. The position will be held accountable for keeping accurate records of health logs, preparing paperwork of campers, monitoring and distributing medication, and any other tasks necessary to keep camp safe. The Health Center Manager will also have the opportunity to have fun with kids and watch them grow in Christ.

## **OFFICE ASSISTANT (Must be 19+):**

The Office Assistant will work directly with our Guest Services Coordinator and help prepare the administrative work for summer camp to function. He/she must have general office knowledge, the ability to work independently, and good customer service skills. Responsibilities include communicating with volunteers, guests, parents, campers, and other staff via email, phone, and/or face-to-face interactions and creating various reports using camp registration software, Excel, Word or other databases. The Office Assistant will assist the Guest Services Coordinator with tasks such as cabin assignments, coordinating check-in volunteers, preparing camper gift bags, camper mail, and preparing postcard labels. He/she will need to operate office equipment such as computers, printers, copy machines, fax machine, and laminator, in addition to keeping the office area clean and organized. He/she will assist with other personnel and responsibilities when needed.

#### **SNACK SHACK MANAGER (Must be 19+):**

The Snack Shack Manager is responsible for operating and supervising the Snack Shack (camp store). Duties include: operating and balancing a cash register. operating our digital POS system, selling food and other products, inventorying, ordering and picking up supplies, assembling and distributing night snack to campers, and supervising the staff assigned. Must build good rapport with campers and create a welcoming environment. Must have good customer service skills and be able to work efficiently under pressure. He/she will also help with other areas of camp programming. which include safely facilitating activities and games, helping in the kitchen, and other duties assigned by camp leadership.

#### **KITCHEN STAFF:**

Kitchen Leaders help with various kitchen duties from food preparation, washing dishes, serving and cleaning up meals, to mopping the floors, and other assignments from the day or night cook. Must have a strong work ethic and be a dependable employee. Should be able to build a good rapport and establish appropriate boundaries with campers and LDP students. Should be a fast-learner and maintain a positive attitude. Enjoys serving others and taking care of the background work, but still appreciates interacting with campers.